

# Ethical Committee

Faculty of Psychology and Educational Sciences

# Composition

- 10 members
  - 9 researchers (1 per department).
  - 1 ATP: support and expert in GDPR and Data Management.
- Chair: Thierry Marchant
- Secretary: Griet Roets
- Editors: Jasper Feyaerts and Johnny Fontaine  
(change every 6 months)
- <https://www.ugent.be/pp/en/research/ec/overview.htm>

# Mission

- To provide guidelines for ethics in research ([General Ethical Protocol](#))
- To increase ethical awareness among researchers
- To support researchers
- To advise in case of ethical problems
- To evaluate research projects (175 in 2020 - 90% of our job)

# Evaluation process

- Submission deadline on the 15<sup>th</sup> of each month (not in July).
- Secretary sends application to a panel of 3 reviewers and 1 editor.
- They send their remarks and questions approx. 1 month later.
- Applicant submits revision whenever ready.
- The editor evaluates the revision asap (possibly with the reviewers).
- And so on, until approval.
- Process duration: > 1 month

# When is an application necessary?

- In case of deception;
- In case of research with minors;
- When the research concerns vulnerable populations (e.g., prisoners, children with a disability, schoolchildren or persons in a dependent situation);
- When the research is likely to result in pain or more than mild discomfort;
- When using psychophysiological measures as problems may arise out of these (e.g., incidental findings regarding potential health issues);
- When sensitive information is being collected (such as for example race, political opinions, religious or philosophical beliefs, sexual life, trade union membership, medical information, information about suspicions, prosecutions, criminal or administrative convictions);
- When 3rd parties are involved for collecting personal information;
- In case it is required by a funding agency or journal;
- In case of deviation from the GEP;
- In case of doubt about ethics.

# How to apply?

- E-mail to chairperson and secretary.
- The application includes:
  1. Application form ([Specific ethical protocol](#));
  2. All documents presented to the participants before participation (IC, invitation/information letter, etc.);
  3. A copy of the data management plan (if the study requires one);
  4. A copy of the GDPR-record (when the study involves processing of personal information).
- Ongoing research cannot be approved.